



**Regional School of Public Administration** (Phase 2)

This project is financed by the EU



**RESPA/SC(2010)A2**

## **ReSPA 14th Steering Group Meeting**

**Podgorica (MNE), 16 June 2010**

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### **DRAFT AGENDA**

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- 1. Adoption of the Agenda**
- 2. Approval of the List of Decisions, 13<sup>th</sup> Session of the Steering Committee, Podgorica, 2 February 2010**
- 3. Update on the signature/ratification of the International Agreement**
- 4. Progress Report for January – May 2010**
- 5. Monitoring Report**
- 6. Preparation of the first Governing Board Meeting**
- 7. Official opening of the ReSPA premises**
- 8. Running of the School – Operational Aspects**
- 9. Any other business**

## ANNOTATIONS TO THE AGENDA

<b>1. Adoption of the Agenda</b>	<b>RESPA/SC(2010)A2</b>
<p><i>Committee action</i></p> <p>The Steering Committee is invited to:</p> <ul style="list-style-type: none"> <li>○ <b>Agree to</b> the meeting agenda.</li> </ul>	
<b>2. Approval of the list of decisions, 13th session of the Steering Committee, Podgorica, February 2010</b>	<b>RESPA/SC(2010)M1-FINAL</b>
<p>According to art 14 of the Rules of Procedure, the Secretary submitted to the Members of the Steering Committee the list of decisions within 7 days after the 13<sup>th</sup> Session. The comments received were duly incorporated. No objections were made during the following 2 weeks, and therefore the list of decisions was considered informally approved. Some editorial comments were received and have been incorporated into the attached version of the LoD.</p> <p>Art 14 of the Rules of Procedure stipulates that formal approval should take place at the beginning of the current session.</p>	
<p><i>Committee action</i></p> <p>The Steering Committee is invited to:</p> <ul style="list-style-type: none"> <li>○ <b>Approve</b> the list of decisions of the 13<sup>th</sup> Session of the Steering Committee.</li> </ul>	
<b>3. Update on the ratification/signature progress of the International Agreement (IA)</b>	
<p>At the time of the expert group meeting in Brussels on the 23<sup>rd</sup> of March the update of the ratification process of Croatia and Serbia was given by Mrs Ivana DJURIC and Mr Mr Davor LJUBANOVIC.</p> <p>Both were expecting to have the ratification signed before mid June.</p>	
<p><i>Committee action</i></p> <p>The SC is invited to:</p> <ul style="list-style-type: none"> <li>○ <b>Update</b> on the ratification/signature progress of the IA.</li> </ul>	
<b>4. Progress Report for January – May 2010</b>	<b>RESPA/SC(2010)2-001</b>
<p>The ReSPA Secretariat will present its report describing the activities organised during the mentioned period.</p>	
<p><i>Committee action</i></p> <p>The Steering Committee is invited to:</p> <ul style="list-style-type: none"> <li>○ <b>Take note</b> of the progress report submitted by the ReSPA Secretariat.</li> </ul>	

<b>5. Monitoring report</b>	
<p>On 6 May 2010 a monitoring report over the year 2009 was provided and circulated to the SC members and Secretariat with a request from the Chair of the SC to discuss this report during the forthcoming SC meeting.</p>	
<p><i>Committee action</i></p> <p>The Steering Committee is invited to:</p> <ul style="list-style-type: none"> <li>○ <b>Discuss</b> the monitoring report and to <b>agree</b> on any action as a follow up of this report</li> </ul>	
<b>6. Preparation of the first Governing Board Meeting</b>	<b>REPSA/SC(2010)2-002 .... REPSA/SC(2010)2-013</b>
<p>At the meeting of the expert group on the 23<sup>rd</sup> of March in Brussels a document that was prepared by the Secretariat (a checklist for the preparation of the BoG, incl. an annotated agenda) was discussed.</p> <p>Based on this document actions were agreed to be taken by different persons.</p> <p>To this agenda point a table is attached including the point and actions that were agreed to complete.</p>	
<p><i>Committee action</i></p> <p>The Steering Committee is invited to:</p> <ul style="list-style-type: none"> <li>○ <b>Check</b> the actions that have been taken and to <b>discuss</b> the documents provided to this point;</li> <li>○ To <b>discuss</b> and <b>agree</b> if any further action need to be taken in view of the BOG meeting.</li> </ul>	
<b>7. Official opening of the ReSPA premises</b>	<b>RESPA/SC(2010)2-014</b>
<p>At the expert meeting on the 23<sup>rd</sup> of March it was agreed to have in principle the official opening of the ReSPA premises in Danilovgrad taking place on the 16<sup>th</sup> of July.</p> <p>The final confirmation of this date however is depending on the progress of the ratification process by Croatia and/or Serbia as well as the availability of Ministers and EU Commissioner.</p> <p>At the forthcoming SC meeting an update needs to be given based on which further decisions can be made.</p>	
<p><i>Committee Action</i></p> <p>The Steering Committee is invited to:</p> <ul style="list-style-type: none"> <li>○ <b>Agree</b> on the final date of the opening based on the latest information concerning the ratification and the agenda of the Commissioner;</li> <li>○ <b>Discuss</b> and <b>agree</b> on the time table for the opening incl. the different roles.</li> </ul>	
<b>8. Running of the School – operational aspects</b>	<b>RESPA/SC(2010)2-015</b>
<p>At the meeting of the expert group on the 23<sup>rd</sup> of March in Brussels a document prepared by the Secretariat was discussed concerning the operational aspects of the School.</p> <p>It was during this meeting agreed that in view of the BOG meeting and the start of the running of the school some actions will be taken.</p> <p>In the document attached to this agenda point a table indicating the topics and actions to be taken that were agreed upon has been included.</p>	

*Committee action*

The Steering Committee is invited to:

- To **check, discuss** and **agree** on the documents that have been provided as the results of the actions.
- To **discuss** and **agree** on any further actions that need to be taken in view on this agenda point.

**9. Any other business**