



Regional School of Public Administration (Phase 1)

A Joint Initiative of the European Union
and the OECD, principally financed by the EU



RESPA/SC(2007)M1

DRAFT RESPA LIST OF DECISIONS

3RD SESSION OF THE RESPA STEERING COMMITTEE

3rd ReSPA Steering Committee, 31 January 2007

Headquarters of Human Management Resource Authority, Podgorica, Montenegro

According to art 14 of the Rules of Procedure, the Secretary submits to the Members of the Steering Committee the list of decisions within 7 days after the 2nd Session. If no objection was made during the following 2 weeks, the list of decisions is considered informally approved.

Art 14 of the Rules of Procedure stipulates that formal approval should take place at the beginning of the current session.

Committee action

The Steering Committee is invited to:

- **Approve** the list of decisions of the 3rd Session of the Steering Committee.

DRAFT

All signatories and parties of the ReSPA protocol of cooperation, but the State Union of Serbia and Montenegro, were present to the Third Session of the Steering Committee.

In its Third session, the Steering Committee¹, Chaired by the EC, took the following decisions:

1. Adoption of the Agenda	RESPA/SC(2007)A1
The agenda of the meeting was adopted .	
2. Approval of the list of decisions, 2nd session of the Steering Committee, Skopje, Nov 2006.	RESPA/SC(2006)M2
The List of decisions of the November 2006 Steering Committee Meeting was adopted and it was decided to post them on the ReSPAweb.	
3. Presentations of the 2006 Activity Report by the Secretary and from the Steering Committee Members.	RESPA/SC(2007)1/001
<p>The Steering Committee reviewed the reports of activities</p> <p>At the invitation of the Chair, the Secretary presented a report of the 2006 activities covering institutional creation elements (signature of the protocol of cooperation on 2 May 2006, adoption of the Rules of Procedure for ReSPA Phase 1, etc) and the first ReSPA annual conference which took place in Skopje, in November 2006.</p> <p>Steering Committee Members reported on the regional cooperation their countries and entities carried out in 2006.</p> <p>Based on the reading of Article 4 of the Rules of Procedure, and considering the fact that activity reports provided by some members could not be considered as official countries/entities reporting, it was decided that reports from countries and entities on regional cooperation would not be published on the ReSPAweb. However, in the future, the chair will invite the Steering Committee Members to present annually the regional cooperation efforts carried out by individual countries and entities.</p>	
4. Report by the Secretary on networking ReSPA with other Institutions.	RESPA/SC(2007)1/002
<p>Following the decision at the Second Session of the Steering Committee, the Secretary reported on the networking initiatives taken in December 2006 and January 2007:</p> <p>Steps have been taken to cooperate with EIPA in the implementation of the 2007 programme of activities, and the Secretariat has also taken steps to seek membership to IIAS-EGPA and</p>	

¹ For list of Steering Committee Members, please see Annex 1

NISPAcee. Preliminary contacts were taken with UNDP representatives.

A meeting between the Steering Committee Members and representatives of the EU national schools and institutes of public administration will be organised back-to-back with the fourth session of the Steering Committee, in Brussels 25 – 26 April 2007. ie on 25 April 2007.

The Chair **acknowledged** the cooperation and networking achievements, **invited** the Schools of Public Administration of the region to develop further intra-regional cooperation, and the Secretariat to develop an agenda for the meeting on 25 April 2007 with the representatives of the National Schools and Institutes of Public Administration of EU Member States to be agreed by the SC through electronic means.

5. Institutionalisation of ReSPA.	RESPA/SC(2007)1/003
<p>At its Second Session, the SC asked the Secretariat to develop two options for resourcing Phase I activities. The Steering Committee decided in favour of Option B (one resource to be contracted by the Secretariat in each country and entity, allowing as well the recruitment of one additional OECD administrator at the Secretariat). The Secretariat reiterated that Steering Committee Members are invited to provide the Secretariat with a written certificate concerning the legal aspects of Option B in their country/entity. The Chair invited the Secretariat to enter into bilateral discussions with each Steering Committee Member for the swift implementation of Option B.</p>	

6. Adoption of the Work Programme 2007.	RESPA/SC(2007)1/004
<p>The work programme presented by the Secretariat was adopted by the Steering Committee with one change: at the initiative of the Chair, it is suggested to withhold PSER, due to its highly national character and in order to maintain resources for additional training activities. It was also agreed to explore implementation of PSER on the basis of other existing programmes e.g SIGMA. The Chair invited the Secretariat to draw regional lessons of the PSER implementation at the Fifth session of the Steering Committee (7 November 2007, Pristina). Steering Committee Members stressed that, ReSPA being a regional initiative, the 2008 onward work programmes should be instrumental to meeting the regional strategic objectives of Countries and Entities of the Region. The agreed work programme of ReSPA for 2007 will be the following:</p> <ul style="list-style-type: none"> ○ Ordinary sessions of the Steering Committee: <ul style="list-style-type: none"> ● 3rd session, Podgorica, 31 January 2007 ● 4th session, Brussels, 26 April 2007 ● 5th session, Pristina, 7 November 2007 ○ Training on Negotiation Techniques in a European Environment, in co-operation with EIPA: 	

- 1st Training, **31 May 2007 & 1st June 2007, Skopje**
 - 2nd Training, **4-5 July 2007, Podgorica**
 - 3rd Training, after Summer, date to be decided, **Pristina**
 - 4th Training, after Summer, date to be decided, **Belgrade**
- **Public Sector Ethics Resource Development.** It was decided not to implement this activity with the ReSPA work plan 2007. The **representative of the former Yugoslav Republic Of Macedonia** expressed the interest of his country to develop a PSER project in 2007, and agreed to report on its implementation at the Fifth Session of the Steering Committee and Second Annual Conference. Assistance for the implementation of PSER could be provided by other EU programmes e.g. SIGMA. The ReSPA budget corresponding to this activity will be used for other for training activities which can be decided no later than the 4th session of the Steering Committee. .
- **ReSPA Annual Conference.**
- The Government of Albania** agreed to host the annual Conference in November 2007. The Chair invited the Steering Committee Members to propose, in writing, the themes of the Annual Conference. The Chair asked the Secretary to wait until the 4th session of the Steering Committee (April 2007) to wait for an exact date and theme to be decided upon. It is the intention to start developing communities of Practice in this context.
- **Annual Meeting of the Heads of School of Public Administration in the Region**
- The Chair welcomed the invitation of the Universities of Ljubljana and Belgrade to host the first ReSPA meeting of the Heads of Schools of Public Administration of the Region at the symposium organised in **Ljubljana on 14/15 June 2007**
- Representatives at this meeting will be invited to present a paper for the meeting**
- The possible themes of interest are:
- Comparing Public Administration education systems and programmes;
 - In-service training & education;
 - Distance learning and education in Public Administration;
 - Joint Programmes and Co-operation;
 - Quality in Public Administration Education & Training.
- **Meeting with the Schools of Public Administration from the EU Member States**
- Brussels, 25 April 2007
- **Dubrovnik Diplomatic Summer School.** The Chair **acknowledged** the proposal of the Government of Croatia to develop cooperation with ReSPA on the implementation of the 2007 Dubrovnik Diplomatic Summer School. The Steering Committee **decided**

to cooperate and explore the co-financing of its implementation. The Chair **invited** the Secretary to work with the Diplomatic Academy of Croatia and with the Croatian Representative to the Steering Committee on the practical implementation of this project.

- Should additional training modules be developed in the course of the year, BiH would be considered in priority for hosting the first of those events.

7. Opening of the ReSPA Website.

The Secretariat announced the opening of the ReSPA website at the following URL:

www.respaweb.org

and

www.respaweb.eu

The Secretariat informed the Steering Committee that respa.eu and respa.org were reserved by private consultants at the time of establishing the website.

The chair **noted** the opening of the ReSPA website and **invited** the Steering Committee Members to feed it with relevant information. The Secretariat indicated that a private section (access with password) would be set within the web-site.

8. Any other business.

No other point has been put on the agenda by Steering Committee Members. The Chair thanked everybody, confirmed the date of the next session of the Steering Committee (26 April 2007 in Brussels) and **closed the meeting**.

Annex 1

**List of participants at the 3rd ReSPA Steering Committee Meeting
Podgorica, Montenegro, 31 January 2007**

Albania	
Mr. Ansi SHUNDI Department of Public Administration Ministry of Interior Sheshi Skenderbej, nr. 3, Tirana, Albania	Tel: +355 4 235937 Fax: +355 4 251241 Email: ansishundi@yahoo.com Email: ashundi@pad.gov.al
BiH – State	
Mr. Dragan PODINIC Director of Legislative Office Council of Minister BiH Trg Bosne i Hercegovine 1 71000 Sarajevo BiH	Tel: + 387 33 442 332 Fax: + 387 33 220 944 Email: dpodinic@savjetministara.gov.ba
Croatia	
Mr. Davor LJUBANOVIC Director, Central State Office for Administration Maksimirska 63 1000 Zagreb Croatia	Tel: + 385 1 23 57 671 Fax: + 385 1 23 57 689 Email: dljubanovic@uprava.hr
Kosovo	
Ms. Venera HAJRULLAHU Advisor to the Prime Minister Office of the Prime Minister Central Government Building 10000 Pristina UNMIK Kosovo	Tel: + 377 44 655 869 Email: venera.hajrullahu@ks-gov.net Email: venera.hajrullahu@gmail.com

the former Yugoslav Republic Of Macedonia	
Mr. Metodija DIMOVSKI Secretary General CSA Jurij Gagarin 15, 1000 Skopje	Tel: + 389 2 3094 212 Fax: + 389 2 3082 937 Email: m.dimovski@ads.gov.mk
Republic of Montenegro	
Ms. Jadranka DJURKOVIC Deputy Director of HR Management Authority of the Republic of Montenegro Jovana Tomasevica b.b. Podgorica Republic of Montenegro	Tel: + 381 81 202 290 Fax: + 381 81 202 291 Email: jadranka.djurkovic@uzk.cg.yu
Serbia	
Ms. Mila BESTIC Head of Department for Institutional Building and Training Serbian European Integration Office Nemanjina 34/V 11000 Belgrade, Serbia	Tel: + 381 11 3061 112 Fax: + 381 11 3061 110 Email: mbestic@seio.sr.gov.yu
EUROPEAN COMMISSION	
Mr. Jose-Antonio TORRES LACASA Acting Head of Unit European Commission Directorate General for Enlargement Unit D3 – Regional Programmes Rue de la Loi 200 1049 Brussels	Tel: + 32 2 295 05 96 Email: jose-antonio.torres-lacasa@ec.europa.eu
Ms. Maria FARRAR-HOCKLEY Head of Section European Commission, Directorate General for Enlargement, Unit D3 - Regional Programmes Rue de la Loi 170 1049 Brussels	Tel: +32 (0)2 298 62 65 Fax: +32 (0)2 296 80 40 Email: Maria.Farrar-Hockley@ec.europa.eu
Mr. Louis HERSOM Principal Administrator European Commission, Directorate General for Enlargement Unit C2 - Montenegro, Serbia Rue de la Loi 200 1049 Brussels	Tel: + +32-2-29.50087 Fax: + 32-2-29.62890 Email: louis.hersom@ec.europa.eu
ReSPA	
Mr. Nicolas DUBOIS Secretary to the Steering Committee	Tel: +33 1 45 24 13 92 Fax: +33 1 45 24 13 00 Email: nicolas.dubois@oecd.org
Ms. Liz WARD Administrative Assistant	Tel: +33 1 45 24 1373 Fax: +33 1 45 24 13 05 Email: liz.ward@oecd.org
OECD	
Mr. Bob BONWITT OECD	Tel: +33 1 45 24 13 16 Fax: +33 1 45 24 13 00 Email: bob.bonwitt@oecd.org