



Regional School of Public Administration (Phase 1)

A Joint Initiative of the European Union
and the OECD, principally financed by the EU



ReSPA/SC(2008)A2

**7th SESSION OF THE RESPA STEERING COMMITTEE
MAASTRICHT, THE NETHERLANDS
24 APRIL 2008
DRAFT AGENDA**

1. ADOPTION OF THE AGENDA

ReSPA/SC(2008)A2

**2. APPROVAL OF THE LIST OF DECISIONS, 6th
SESSION OF THE ReSPA STEERING COMMITTEE**

ReSPA/SC(2008)M1

3. PRESENTATION OF NETWORKING INSTITUTIONS

1. Dr. Rolet Loretan, Director General, IIAS, IASIA, EGPA
2. Mrs. Ludmila Gajdosova, Executive Director, NISPAcee
3. Mr. Tore Malterud, EUPAN Co-ordinator

4. INSTITUTIONALISATION

1. Update on progress on site
2. Further Institutionalisation of co-operation

ReSPA/SC(2008)2/001

5. TRAINING ACTIVITIES 2008

1. Report on implementation to date and outlook
2. Public procurement
3. Proposals presented by the EU schools

6. TRAINING EVALUATION GUIDELINES

ReSPA/SC(2008)2/002

**7. REGIONAL COOPERATION ACTIVITIES REPORTS
FROM STEERING COMMITTEE MEMBERS**

8. ANY OTHER BUSINESS

ANNOTATIONS TO THE AGENDA

1 ADOPTION OF THE AGENDA	ReSPA/SC(2008)A2
<p>The Steering Committee is invited to:</p> <ul style="list-style-type: none"> • Adopt the meeting agenda 	
2 APPROVAL OF THE LIST OF DECISIONS, 6TH SESSION OF THE STEERING COMMITTEE, PARIS, JAN 2008.	ReSPA/SC(2008)M1
<p>According to Article 14 of the Rules of Procedure, the Secretary submitted to the Members of the Steering Committee the list of decisions within 7 days after the 6th Session. No objection was made during the following 2 weeks, and therefore the list of decisions was considered informally approved. Points concerning the implementation of the decisions are contained in the relevant points of the Agenda.</p> <p>Article 14 of the Rules of Procedure stipulates that formal approval should take place at the beginning of the current session.</p>	
<p>The Steering Committee is invited to:</p> <ul style="list-style-type: none"> • Approve the list of decisions of the 6th Session of the Steering Committee. 	
3 PRESENTATION OF NETWORKING INSTITUTIONS	
<p>Article I of the Protocol of Co-operation on the creation of the Regional School of Public Administration sets out the general co-operation objectives, and Article II 1 a) specifies further the obligation to develop activities “stimulating cooperation between public administration institutions from the region and similar institutions in the European Union, as well as participation in international networks”.</p> <p>Pursuant to these objectives, the ReSPA team at the OECD has initiated cooperation with a number of training institutions, such as EIPA (European Institute of Public Administration), the ILO-ITC(International Labour Organisation-International Training Centre), the ENA (Ecole Nationale d’Administration), the EKKDA (National Centre for Public Administration and Local Government), the SSPA (Scuola Superiore della Pubblica Amministrazione), and CEF (Centre for Excellence in Finance).</p> <p>ReSPA has requested membership to IIAS, IIASIA and EGPA as well as to NISPAcee. It is expected that full membership to those networks will be granted once ReSPA is legally established with its own budget.</p> <p>ReSPA has invited three network Institutions to present their work and explore possible future bi and multi-lateral cooperation between them and ReSPA member institutions.</p>	

- The International Institute of Administrative Science (IIAS), International Association of Schools and Institutes for Administration (IASIA), European Group for Public Administration (EGPA), Dr. Rolet Loretan, Director General
- Network of Schools and Institutes of Public Administration (NISPAcee), Mrs. Ludmila Gajdosova, Executive Director
- Mr Jerome Boniface, EIPA, on the European Union Public Administration Network (EUPAN)

The Steering Committee is invited to:

- **Take note** of the experiences of regional and international cooperation presented, and of progress achieved
- **Decide** on future orientation for its networking activities
- **Ask** the ReSPA team at OECD to continue the development of institutional cooperation

4 INSTITUTIONALISATION

4.1 *Update on Progress on site*

By decision of the 6th Steering Committee (30-31 January 2008), the location of ReSPA has been fixed at Danilovgrad (Montenegro). The Montenegrin Authorities are now working on the buildings. Ms. Jadranka Djurkovic, will brief the Steering Committee on progress to date.

The Steering Committee is invited to:

- **Note** the progress made by the Montenegrin Authorities

4.2 *Further Institutionalisation of co-operation*

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Article V(1) of the Protocol of Co-operation (signed May 2006) states that “*within two years from the entry into force of this Protocol, the Parties will consider further institutionalisation of their co-operation, including participation by all Parties in the funding arrangements...*”. Considerable progress has been achieved on further institutionalisation. It is now proposed to establish ReSPA as an International Organisation, with signature at Ministerial level in June in Ljubljana under the auspices of the Slovene Presidency. To this end, the European Commission, as Chair of the Steering Committee, has drawn up a draft International Agreement for consideration.

It is proposed to proceed as follows:

1. The Steering Committee will comment the Commission's draft
2. The Chair will note Members' comments and provide a redraft within one week of the meeting, which will be sent to Members.
3. Members will have one week to react.
4. The Commission and the ReSPA team at OECD will produce a new version based on comments received
5. The Commission and the ReSPA team at OECD will visit capitals in early May
6. A revised version of the draft will be sent to Members by 19th May
7. A further meeting of the Steering Committee is scheduled for 26th May in Danilovgrad, at which Members of the Steering Committee will be invited to initial the draft International Agreement
8. The initialled version of the draft International Agreement will be translated and distributed to EU Member States and the ReSPA Parties by 5th June
9. Ministers will be invited to sign the document under the auspices of the Slovene Presidency and in the presence of the European Commission on xx June
10. Those ReSPA Parties where it is a requirement are then invited to submit the agreement for ratification by national Parliaments
11. Upon ratification, ReSPA is deemed to have been created
12. A Host Country agreement will then be signed between the ReSPA team at OECD and Montenegro
13. ReSPA will be in position to operate as a legal person in Montenegro (e.g. have its own bank account)

The Steering Committee is invited to:

- **Comment** the draft International Agreement
- **Note** the process and timing for the further establishment of the ReSPA team at OECD

5 TRAINING ACTIVITIES 2008

5.1 Report on implementation to date

The Steering Committee adopted the Work Programme for 2008 at its January session. The ReSPA team at OECD will report on the implementation of the 2008 Programme up to end March. In January, the Steering Committee asked to increase, if possible, the number of training days in 2008 so as to reach the same level of training activities as in 2007. The amount of training is limited by budget considerations, and the priority given to institutionalisation. The Steering Committee asked the ReSPA team at OECD to make an analysis of the cost drivers of past training activities and assess the scope for additional training activities in 2008.

The Steering Committee is invited to:

- **Note** the progress in implementing the 2008 Programme

<ul style="list-style-type: none"> • Note the analysis of cost of training activities • Note the scope for additional training activities 	
<p><i>5.2 Public procurement training [ref: ReSPA/SC(2008)1/002-1]</i></p> <p>Further to the presentation by a representative of Sigma of the report on the Public Procurement Project to the January Steering Committee, the Chair announced that further information on the project funding decision would be presented at this session of the Steering Committee. The relevant EC units were consulted for the possibilities of funding and implementation of the project and decisions will have been taken in time for this Steering Committee. Furthermore, the Commission has agreed that a regional networking seminar for public procurement officials will take place financed under Sigma.</p>	
<p>The Steering Committee is invited to:</p> <ul style="list-style-type: none"> • Take note of the EC decision on financing of the Public Procurement Project, and of the regional networking seminar 	
<p><i>5.3 Proposals presented by the EU schools</i></p> <p>On the 23rd April meeting of the Steering Committee with Member State Schools, three Member States (Germany, Slovenia, United Kingdom) will make proposals for Training Modules.</p>	
<p>The Steering Committee is invited to:</p> <ul style="list-style-type: none"> • Reflect on the suitability and prioritise these proposals for implementation in 2008 and 2009 subject to the availability of funds. 	
6 TRAINING EVALUATION GUIDELINES	ReSPA/SC(2008)2/002
<p>At the 6th Meeting of the Steering Committee, the Chair invited the representative of Serbia, supported by the representatives of Croatia and of Montenegro, to prepare a training evaluation guideline for discussion and approval at this Steering Committee session. The representative of Serbia prepared the document in consultation with the representatives of Croatia and Montenegro and the ReSPA team at the OECD.</p>	
<p>The Steering Committee is invited to:</p> <ul style="list-style-type: none"> • Approve the ReSPA Training Evaluation Guidelines. 	

7 REGIONAL COOPERATION ACTIVITIES - REPORTS FROM STEERING COMMITTEE MEMBERS	
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In compliance with Article 4 of the Rules of Procedure, the Chair asked Steering Committee Members to submit written reports covering issues and activities of regional cooperation. One such report was submitted by Serbia to the January Steering Committee meeting. The remaining reports were to be submitted by 15 February 2008. However, up to end March 2008, no such additional reports had been received. Steering Committee Members have maintained that the reporting obligation mentioned in the Rules of Procedure refers to the internal reporting obligations.

The Steering Committee is invited to:

- **Decide** on the interpretation of Article 4 of the Rules of Procedure and on the ensuing reporting obligations.

8 ANY OTHER BUSINESS	
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