



ReSPA
Regional School
of Public Administration

LETTER OF INVITATION TO TENDER

28 July 2017
Danilovgrad, Montenegro (MNE)

Our ref: ReSPA/CORE/SUP/002-17

**INVITATION TO TENDER FOR THE SUPPLY OF MULTIMEDIA EQUIPMENT
FOR ReSPA**

Dear Madam/Sir,

This is an invitation to tender for the above-mentioned supply contract. The complete tender dossier is attached to this letter and it includes:

- A. Instructions to tenderers**
- B. Draft Contract Agreement and Special Conditions with annexes:**
 - I. General Conditions for supply contracts
 - II. Technical specification
 - III. Technical offer
 - IV. Budget breakdown
 - V. Forms
- C. Other Information:**
 - I. Administrative compliance grid
 - II. Evaluation compliance grid
- D. Tender submission form**

We look forward to receiving your tender before the deadline specified in point 7 of the Instructions to tenderers to the address specified in the same point. If you decide not to submit a tender, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

Yours sincerely,

Mr. Vlatko Naumovski
ReSPA Finance and Operations Manager-Coordinator