**Annex 1**

**Template for methodology and Action plan**

**1. Methodology**

*(Please provide a detailed description of the methodology that will be applied for this assignment, up to 2 pages maximum.)*

**2. Action plan**

*(Please provide a detailed action plan for implementation of this assignment having in mind the deadlines from the ToR.)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time frame** | | | **October – December 2016** | | |
| **Activity** | **No of days** | **Place of the event** | **X** | **XI** | **XII** |
| *(Please insert the name of the activity)* |  | *e.g. home based* |  |  |  |
| **1. Preparation phase** |  |  |  |  |  |
| 1.1 e.g Reading of the documents |  |  |  |  |  |
| 1.2…. |  |  |  |  |  |
| 1.3 … *(please insert more rows if needed)* |  |  |  |  |  |
| **2. Implementation phase** |  |  |  |  |  |
| 2.1 e.g desk research |  | Home based |  |  |  |
| 2.2 Interviews in AL | e.g. 1 day | Tirana, AL |  |  |  |
| 2.3 Interviews in BiH |  |  |  |  |  |
| **3. Reporting phase** |  |  |  |  |  |
|  |  |  |  |  |  |